

**Springdale Park Elementary School  
PTO Board Meeting  
Date**

	<b>SPARK PTO OPEN BOARD MEETING MINUTES 11/16/2016</b>
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<b>Board Members (Present represented by X)</b>	
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X	Mr. Terry Harness, Principal
X	Dr. Dawn Stoner, Assistant Principal
	Jennifer Lockwood, Teacher Representative
	Mary Thurman, Teacher Representative
X	Jeff Anderson, Co-President via phone in
X	Karin Greeson, Co-President
X	Catherine Lewis, Vice President
X	Carla Lee, Secretary
X	Susan Lin, Treasurer
X	Traci Sinitiere, Director - Communications
	Brooke Talley, Director – Community Outreach
X	Steve Gregg, Director - Operations
X	Suzanne Macpherson, Director - Fundraising
X	Emily Heberlein, Director - Enrichment

<b>Others Present</b>	
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X	General PTO members, live and via Facebook Live
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<b>Proceedings</b>	
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1.	<b>Call to Order</b> was 6:30 PM by Jeff Anderson
2.	<p><b>MILESTONES PRESENTATION</b></p> <ul style="list-style-type: none"> <li>• Presented by Dr. Stoner             <ul style="list-style-type: none"> <li>• Dr Stoner presented the changes in the Milestones Testing as it transitions to online                 <ul style="list-style-type: none"> <li>- All of the below are available on the PTO website:                     <ul style="list-style-type: none"> <li>- Schedule of test administration (4/12-21), 8:15 AM</li> <li>- Grades 3 &amp; 4 will take Math &amp; ELA, Grade 5 will take Math, ELA, Science and Social Studies</li> </ul> </li> </ul> </li> <li>• Ms Watkins presented what test questions will look like and answered questions regarding administration and children's needs during testing to address stress, sitting for extended periods, etc.                 <ul style="list-style-type: none"> <li>- <a href="http://www.gaexperienceonline.com">www.gaexperienceonline.com</a> is available to practice and see online test style</li> </ul> </li> <li>• Mr Harness explained the process to opt-out of testing, if the parent chooses to do so, beginning with contacting Mr Harness.</li> </ul> </li> </ul>

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3.	<p><b>2016-17 BUDGET</b></p> <ul style="list-style-type: none"> <li>• Presented by Susan Lin <ul style="list-style-type: none"> <li>- A beautiful slideshow with handouts :)</li> <li>-Susan thanked all members for their support</li> <li>-Strong revenue, but at this point forecasting 4% below net revenue goal for the year (~\$8,000 shortfall). We will probably close some of the gap with incentive programs, company matching checks that continue to come in and by trimming a bit of spending</li> <li>-Spark after Dark had \$58,000 revenue and Art Show \$2,500 revenue</li> <li>-Key investments made include Software &amp; Curriculum (37K), Program Resources (such as grants and supplies-27K), and Physical Resources (Gym sound system and additional walkie talkies-14K)</li> <li>-Investments Remaining (held for S.a D. revenue to be confirmed) include Media Center (15K), School Spirit/Community (events, website investment-10K) and Physical Resources (Rooftop Garden, outdoor seating-9K) <ul style="list-style-type: none"> <li>-These investments will be made as Spark after Dark and Art Show revenues finalize</li> </ul> </li> </ul> </li> </ul>
4	<ul style="list-style-type: none"> <li>• SPARK after Dark Overview and Feedback <ul style="list-style-type: none"> <li>- Presented by Suzanne MacPherson</li> <li>- Net Revenue \$58,000-60,000, Gross Revenue (before expenses) \$85,000</li> <li>- Email Suzanne to get involved for next year's event. A new venue needs to be located as PCM venue is closing.</li> <li>- Partners leader needed for next year. Position begins this spring.</li> </ul> </li> <li>• 2017-18 PTO Board Nominations <ul style="list-style-type: none"> <li>- 2 year maximum commitment, and member must have a student at SPARK</li> <li>- We are in recruiting season: April 23 Nomination Form is due, Voting takes place April 23/24-May 5, Board will be announced in early May</li> </ul> </li> <li>• Upcoming Events <ul style="list-style-type: none"> <li>- Presented by Carla Lee <ul style="list-style-type: none"> <li>- Spring Break (4/3-4/7)</li> <li>- Co-President's Coffee (4/10)</li> <li>- GO Team Meeting (4/12)</li> <li>- GA Milestones (4/12-4/21)</li> <li>- Hands on SPARK (4/22)</li> <li>- Sparket (4/28) *</li> <li>- Teacher Appreciation Week (5/1-5/5)</li> <li>- Wahsega (5/1-5/3) *</li> <li>- Kindergarten Experience (5/10) *</li> <li>- Family Picnic Night (5/10) *</li> <li>- Donor Appreciation Party (5/11) *</li> <li>- Last day of school!! (5/25) *</li> <li>- * denotes dates not presented in the meeting</li> </ul> </li> </ul> </li> <li>• Member Questions/Suggestions <ul style="list-style-type: none"> <li>- Suggestion: Replace Fun Run with a 5K that includes the community, t-shirts, etc. Another suggestion to use the end of the Morningside Mile as an opportunity to have a mile run. Catherine will follow-up with parent.</li> <li>- Suggestion: Math Superstars, currently at Mary Lin and Oak Grove), like AR for math. This is the responsibility of the school (vs PTO), but will be presented to them.</li> </ul> </li> </ul>

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5	<ul style="list-style-type: none"><li>• Carla Lee calls to Approve Minutes from 2/15 meeting<ul style="list-style-type: none"><li>- Steve Gregg seconds, all present approve</li></ul></li><li>• 2016-17 Investment Responsibilities<ul style="list-style-type: none"><li>- Need to spend money by end of May</li><li>- Keep receipts, form available on PTO website - Please send to Susan</li></ul></li><li>• 2017-18 Board Needs<ul style="list-style-type: none"><li>- Partners (need ASAP)</li><li>- Kindergarten Ambassadors have been locked in</li><li>- School Supply kits-has been taken over by teachers, reps will provide timeline and PTO will provide Sign-up for disbursement</li><li>- Beekeeper- joining the military, so we need a new volunteer beekeeper<ul style="list-style-type: none"><li>- Karin is working with Metro Atlanta Beekeepers Association</li><li>- observational hive is in the works</li></ul></li><li>- Welcome Wagon Committee (to support welcoming atmosphere of SPARK, particularly to new and prospective families)</li><li>- Challenge Fund Coordinator (support to Challenge program)</li><li>- Visual Communications Team</li></ul></li><li>• Principal's Update<ul style="list-style-type: none"><li>- \$54,000 austerity cut has been added back to budget, possibly to be used for a new technology teacher that would replace paraprofessional</li></ul></li><li>• Teacher Appreciation Week<ul style="list-style-type: none"><li>- Sign ups are up and being filled</li><li>- Staff will be treated as teachers</li></ul></li><li>• Safety<ul style="list-style-type: none"><li>- Crossing Guard has been added to St Charles/Briarcliff</li><li>- Officer has been added to HAWK signal</li><li>- Officer has been added to Springdale and Ponce de Leon</li><li>- Still have volunteer crossing guard program, with hopes to coordinate when employed guards are unable to be there</li></ul></li></ul>
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6	<b>Meeting Adjourned</b> 8:15 PM by JEFF ANDERSON
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